

Disclaimer

The procurement of services is not on open tender invitation basis and the offers are sought only from limited parties. Therefore, only those bidders can submit offers/bids who have been issued the Bidding Documents by REC Transmission Projects Company Ltd. Bids received from any other bidder will not be considered and shall be returned to such bidders unopened.

LIMITED TENDER ENQUIRY

RECTPCL/Fin./ISO/2018-19/01

Dated: 23.07.2018

Sub: Appointment of "Certification Body" for ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 certification.

Last date and time for submission of Financial Bid :1600hrs IST on 30.07.2018
Due date and time for opening of Financial Bid :1630hrs IST on 30.07.2018

Sirs,

REC Transmission Projects Company Limited, New Delhi intends to implement Integrated Management System and obtain **ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018** certificates from the certification agency for its office located in New Delhi.

REC Transmission Projects Company Limited, New Delhi invites Financial Bid for appointment of "Certification Body" for implementation of Integrated Management System and obtain ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018. The Financial bid is to be submitted in sealed cover in the prescribed format super scribing 'ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018' on or before the last date of submission. The bidders may participate in the bid opening process.

- 1. Validity of Offer** The Offer should have a validity of 60 days
- 2. Payment Terms** 50% payment will be released upon conducting pre-certification/Certification audit

Balance 50% will be released as follows
 - 20% of total fee will be released upon issue of all ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 certification Certificates as indicated in the scope of work attached.
 - 30% will be released proportionately on yearly basis after surveillance audit.
- 3. Completion Schedule** As indicated in the scope of work attached

Employee Details: -

Head Office, New Delhi	9 Permanent employees from REC Limited (the holding company) on secondment basis, about 30 employees on contractual basis
Project Office, Jammu	12 employees on contractual basis
Project Office, Srinagar	12 employees on contractual basis
Project Office, Kanpur	6 employees on contractual basis

About 54 employees on contractual basis posted in different locations across the country as per the consultancy assignment.

Bids complete in all respects should be addressed to the undersigned on or before the due date and time: -

Addl. Chief Executive Officer

REC Transmission Projects Company Ltd.
ECE House, 3rd Floor, Annexe - II, 28A,
KG Marg, New Delhi - 110001

Bids received after the due date and time are liable to be rejected. Bids received through Fax/E-mail will not be acceptable.

Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions. Once quoted, the Bidder shall not make any subsequent price change, even if any deviation or exception may be specifically stated in the bid. Such price changes shall render the offer liable for rejection.

RECTPCL reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.

Scope of work along with the format of financial Bid are attached.

For any clarifications, you may contact the undersigned at telephone No. 011 - 47964705

Yours faithfully
Sd/-

(Bhupender Gupta)
Addl. CEO, RECTPCL

FINANCIAL BID

Tender No. RECTPCL/Fin./ISO/2018-19/1

Sub: Tender for Appointment of Certification Body to implement Integrated Management System and obtain ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 Certificates.

S. No.	Description	Unit	Amount in Rupees	
			In Figures	In words
1	To conduct pre- certification/ certification audit as required and deemed fit by the Certification Body including Surveillance and Issue ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001:2007/ISO 45001:2018 Certificate	LUMP SUM FEE		
2.	TOTAL Add Taxes (specify nature & %)			
NOTE: Rates quoted should include all charges including. local transportation, travelling, boarding , lodging & other incidental expenses etc.				

Auditors Travel and accommodation expenses shall be reimbursed on actual basis as per the guidelines of RECTPCL.

Signature of the Bidder

Name:

Date:

Seal

Contact Tele. No.

SCOPE OF WORK – ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 CERTIFICATION

REC Transmission Projects Company Limited (RECTPCL), a wholly owned subsidiary of Rural Electrification Corporation Ltd (REC), a “Navratna CPSE under the Ministry of Power, Govt. of India”, invites Bids from interested ISO consulting firms and Service Providers for providing consultancy services to RECTPCL for obtaining ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 certifications.

RECTPCL commences its Business Operation on 08.01.2007. RECTPCL is engaged in the following businesses: -

- Selection of developers for Inter and Intra State Transmission Projects identified by the Central Government/ State Government in accordance with competitive framework notified by the Ministry of Power, GoI. The selection process involves setting up of a Special Purpose Vehicle, preparation of project profile, obtaining statutory clearance from the government etc. besides procurement of services of agencies for identified activities.
- Consultancy Services for Detailed Project Report (DPR) Preparation & Project Management Consultancy (PMC) Services for State Power Distribution Agency.
- Pre-award engineering and contracting activities for appointment of EPC.
- Bid Process Management and Project Management Consultancy Services for Design, Supply, erection, testing and commissioning.
- Third Party Inspection Agency services for State Distribution Companies.
- Consultancy and Review Consultancy assignments for selection of developer as Transmission Service Provider.

SCOPE OF WORK

1. The Scope of work for certification body would cover as follows:

- a. Conduct certification audit as required to Issue ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 Certificate.
- b. Conduct annual surveillance audits at suitable intervals during the validity of the certificates i.e. three years.

2. Certification Body shall ensure that:

- a. The certification audit is started within a week’s time after the written request received from RECTPCL.
- b. The time would be an essence of the contract. Certification Body should conduct parallel audit by deputing separate auditors wherever required.
- c. Since the Certification Body is required to quote in lump sum, all the related expenses including travelling, boarding and lodging have to be borne by Certification Body.

3. Completion Schedule:

Certification Body should ensure to complete certification audit within 2 weeks' time from the date of request from RECTPCL to start the audit.

The work will be deemed to be completed after issue of ISO 9001: 2015; ISO 14001: 2015 & OHSAS 18001: 2007/ISO 45001:2018 certificates.

To conduct surveillance audit at suitable interval during the validity of certificate issued.